

INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES

Suspense: BBP4: 11/05/10

Subject: Bloodborne Pathogens Training – OAHU

Originator: W. Ikemori 6-4971

To: SOs/DAs

From: APERS

Date: 10/05/10

Memo No. 1

In conjunction with PERS/ERS ICF dated 11/04/04, PERS announces that PERS-TS will be conducting the two-hour Bloodborne Pathogens training for employees on OAHU. Divisions and Staff Offices must determine whether there is *occupational exposure* to bloodborne pathogens (BBP) or other potentially infectious materials (OPIM) when employees perform their duties. "Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties [29 CFR 1910.1030]." DHS management is including first aiders in this group, as they may be exposed to blood or other potentially infectious materials in the course of rendering assistance.

FOR: Employees assigned the responsibility of being their unit's OSHA designee for first aid; employees whose jobs require direct service contact with infants, children, and adults; and job positions that have reasonable anticipation of contact with blood or other potentially infectious body fluids.

OBJECTIVE: To train participants in the basics of preventing disease transmission.

SCHEDULE: Session BBP4: December 02, 2010

Time: 8:00 AM to 10:00 AM

Place: Queen Liliuokalani Building, Conference Rooms 1 & 2

REGISTRATION: Please submit a prioritized list of applicants on the attached DHS 104 form **no later than fifteen (15) working days prior to the session date**. Class size is limited.

Note: participants need to bring ID badge (to enter building).

COST: \$6.50 per participant (cost to be paid via Journal Voucher for course certification and materials). Please enter **UNIFORM ACT CODE** on DHS 104 form.

PARKING: Participants need to arrange parking through their respective Branch/Division Administration.

Persons who have requests for special needs or reasonable accommodations (e.g., sign or other language interpreter, large print materials, van-accessible parking) must send requests to PERS-TS by one week prior to the suspense date. Standard parking spaces might be made into accessible parking if required for van-accessible parking. If so, a temporary curb ramp will lead to the accessible route to the event. Carpooling and public transportation are encouraged. Although each DHS office will try to fill your request, resources are limited and depend on availability. If a resource is not available, an alternative method might be used to meet your need. For questions concerning registration procedures, please contact Matt Fong at 586-4972 / 586-4959 (TTY).


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